



Volunteering policy

Volunteering is an important expression of citizenship as well as an important component of democracy. Volunteers are people who are, unpaid and of their own free will, contribute their time, energy and skills to benefit the community.

Wyldwood Arts values the contribution made by volunteers and is committed to involving volunteers in appropriate positions and in ways which are supportive, enjoyable and rewarding.

Volunteers support Wyldwood Arts in their ongoing programme of activity through a variety of roles. We look to match volunteers to the role that best fits their suitability and interests.

Volunteering does not involve any contractual obligation, but reciprocal expectations are acknowledged;

What volunteers can expect of us, *Wyldwood Arts*.

- we will ask about any needs you have and make reasonable adjustments to support you
- We will provide an induction, a copy of our policies, and any training needed for your role.
- You will know what is (and what is not) expected of you. You will be properly briefed about your volunteering activity and given all the information you need to carry it out. We ask you to complete your role to the best of your ability. We will not ask you to do anything that you are not comfortable with.
- You will have a nominated member of staff during your volunteering time who will be your point of contact.
- We will provide you with liability insurance whilst you are carrying out your role.
- We work hard to ensure all our events and activities are safe and non discriminatory environments.

- We will provide refreshments during the time you volunteer, and provide breaks.
 - We will reimburse out-of-pocket expenses for travel – either; mileage/ travel tickets. Claimed using the volunteers expense form.
 - We will support you to develop your skills, and can offer a reference to support future opportunities.
 - We will look to resolve any issues together in a fair, objective and consistent way.

What *Wyldwood Arts* expects of their volunteers.

- Provide us with a copy of your DBS or allow us to carry out a DBS check as needed for your role.
- Attend relevant induction and training as needed for your role.
- Be reliable. Arrive promptly and do what is required of your role. Let us know as soon as possible if you are unable to attend.
- Comply with *Wyldwood Arts* policies and procedures.
- Carry out tasks in a way that reflects the aims and values of the organisation.
- Respect confidentiality.

This policy is reviewed annually to ensure it remains appropriate to the needs of *Wyldwood Arts* and its volunteers.

Let us know if you think there are any changes we can make
hello@wyldwoodarts.co.uk

Next review due Nov 2025.